

Ridgefield Library Board Meeting  
January 24, 2011

Present: Carroll Brewster (Chair); Marc Colamaria; Rob Ellis; Karin Fallon; Liz Kelly; Philip Lodewick; Bobby Mathoda; Brian Oren; Cloris Pearson; Bill Wyman

Others present: Director Christina Nolan (ex-officio); Assistant Director Mary Rindfleisch; Director of Annual Giving, Judi Margolin; Sally Savoia, Sub-Committee Chair; Executive Assistant Leslie Vuilleumier

Excused: Nancy Brandon; Barbara Dobbin; Lori Dowling; Bob Payne

Call to Order

Chairman Carroll Brewster called the Board meeting to order on January 24, 2011 at 7:40 pm in the Dayton Program Room of the Ridgefield Library.

Approval of Minutes

The minutes of the December 20, 2010 meeting were approved as written.

Consent Agenda

A motion to approve the Consent Agenda, including Activity, Executive Committee and Development Committee Reports was made and approved.

The Library Board moved to go into Executive Session to discuss the potential sale of the property at 25 Prospect Street. Assistant Director Mary Rindfleisch, Director of Annual Giving Judi Margolin, Friends President Ann Jepson and Executive Assistant Leslie Vuilleumier were excused. The Executive Session ended. The excused members returned.

The Library Board authorized the sub-committee to keep working on the negotiations for 25 Prospect Street.

Finance Committee

The Library Budget for 2011-2012 was distributed at the meeting. Lisbeth Kelley, Finance Chair requested each board member to review the document and advise her of any changes. The Finance Committee will meet once again to finalize the budget then request an e-mail vote of the Board to approve the final version. The town is expecting this version within the next few days.

Former Pension Plan – The Defined Benefit Pension Plan was frozen last year. The Board was reminded at termination approximately \$600K will be needed to fully fund this plan. This money will be drawn from the Investment Trust to pay off the balance. Those retired people who are waiting for a payout may be eligible for 50% of their distribution now. An alternative being considered is to fund 80% of the plan to allow those distributions before the plan is terminated. The exact figure for that funding is being computer.

Audit Committee

The Year End Audit minutes were distributed in the Board Packet. The audit was distributed electronically prior to the Board meeting. It was moved by Bobby Mathoda, seconded by Liz Kelly to accept the Audit. Motion carried. This document will be used to prepare our 990.

Referendum Committee

The committee is into the next phase of the Referendum and is asking Board support during this phase.

Development Committee

Library Appeal – An Appeal update was handed out. The Guardian Society gift amounts have increase by 37% over last year and Non- Guardian Society gifts by 3%. Overall, this year’s amount is less than last year at this time due to the death of a few donors or donors moving out of the area.

Guardian Society Event – The next event is scheduled for Thursday, February 24, 2011, 6 – 7 pm. Guardian Society(GS) members will have the opportunity to meet Dick Allen, Connecticut’s Poet Laureate, during a private reception in the Quiet Study area. Immediately following, in the Dayton Program Room is a reading of poetry by Mr. Allen for GS members and the public. Currently there are 61 GS members, 21 of which are new members this year.

Spring Social – The Committee is looking to schedule this event for May 13, 2011. The event is a thank you to major donors with awards handed out to individuals for their support.

Tables of Content – Invitations for this event went out in the mail last week. One of the 8 locations is completely filled at this time.

Fund Raising Plan – Judi Margolin, Director of Annual Giving distributed the plan. There are 9 goals for Board member review. This Fund Raising Plan will be voted upon at the next Board meeting. The Development Committee is planning on having a half day workshop after the new Board members are brought in to go over the plan in depth.

Campaign Update

Philip Lodewick’s(Campaign Chair) letter in last week’s Ridgefield Press formally announced the campaign. The committee’s objective is to have \$14-15 million committed before Referendum. Philip is looking for the Board to actively get involved along with other members in the community to cultivate major donors. The last phase of campaign – “Community Phase” will launch in April – May. Director Chris Nolan is looking for volunteers to brainstorm a “Gala” type event as part of the Campaign.

The Library Board meeting was adjourned at 9:00 pm.

A motion was made to adjourn. Motion carried.

Recorded and respectfully submitted,  
Leslie Vuilleumier  
Executive Assistant