

Ridgefield Library Board Meeting
January 25, 2010

Present: Peter Authier; Peter Coffin (Chair); Barbara Dobbin; Karin Fallon; Thomas Hoban; Liz Kelly; Philip Lodewick; Mark Meachem; Brian Oren; Bob Payne; Cloris Pearson; Bill Wyman, Eileen Walker

Others present: Director Christina Nolan (ex-officio); Mary Rindfleisch, Leslie Vuilleumier

Excused: Lori Dowling

Call to Order

Chairman Peter Coffin called the Board meeting to order on January 25, 2010 at 7:35 pm in the Reference Area of the Ridgefield Library.

Approval of Minutes

The minutes of the December 14, 2009 meeting were approved as distributed.

Chairman's Announcements

Peter Coffin thanked Philip Lodewick for heading up the Capital Campaign for the proposed building project.

Library Board Members (Peter Coffin, Bill Wyman, Philip Lodewick) and Chris Nolan, Library Director will be presenting to the Board of Selectmen meeting on Tuesday, January 26, 2010 an update of the Task Force efforts and the proposed building project.

Consent Agenda

A motion to approve the Consent Agenda, including the Library Board Meeting Schedule, Director's Report, Activity Report, the Development Committee Reports, Executive Committee Reports and Audit Committee Report was made and approved.

Friends of the Library

The Friends of the Library will be hosting a reception for the Library Board members and the Friends Board members on Friday, February 26. Invitations will be mailed shortly.

Finance Committee

The Budget for 2010-2011 was approved by the Board and a copy has been given to the Board of Selectman. It will be reviewed by the Board of Selectman and the Board of Finance.

Retirement Plan – A meeting with the Library's new Pension representatives was held today. It is hoped that the new retirement plan will be in effect for the March 3, 2010 paycheck. A Notice of Termination of the former plan will be drafted and will outline options available for employees. Dates will be scheduled for employees and their spouses to meet with representatives and discuss the options.

Investment Report – The numbers are up 20% since last year.

APPROVED

Authorization of Construction Management costs for the building project were approved not to exceed \$29,000.

Development Committee

Guardian Society – To date, there are 62 Guardian Society Members. Non-guardian Society contributions are up over 30% from last year's giving. Guardian Society donations should be thanked by Board Members via phone and/or personal note.

Sarah's Wine Bar will be the site of the next Library fundraiser on April 14, 2010. Invitations will be mailed to promote participation. May 14, 2010 is the date for the May Library Social. The committee is also working on a private violin concert/cocktail party for September.

Interviews are continuing for the Director of Development position.

Audit Committee

Bob Payne, Barbara Dobbin and Brian Oren met with the representatives of Blum Shapiro to review the audit for 2009. All problem issues from the previous year have been addressed. The Library is in complete compliance. Auditors were complimentary to Molly McGeehin and Chris Nolan in their assistance with the audit this year. Acceptance of the audit by the Board was approved.

Task Force

Update from the January 14th Task Force Meeting - Bill Wyman is working on the Prospectus to be given out to Feasibility Interviewees. A meeting with the Board of Selectmen to bring them up to date on Task Force progress is scheduled for Tuesday, January 26. A suggestion to contact the newspaper in advance of the meeting was made.

A motion was made to adjourn at 9:00 pm to the Executive Session.

Recorded and respectfully submitted,
Leslie Vuilleumier
Executive Assistant