

Ridgefield Library Board Meeting
July 18, 2011

Present: Nancy Brandon; Peter Coffin (Chair); Marc Colamaria; Barbara Dobbin; Karin Fallon; Philip Lodewick; Robert McKean; Cloris Pearson; Pat Tenney; Cloris Pearson; Bob Whitton; Bill Wyman

Others present: Director Christina Nolan; Assistant Director Mary Rindfleisch; Executive Assistant Leslie Vuilleumier; Rebecca Bryan, R. Bryan Associates; Lori Dowling, Building Committee Chair

Excused: Rob Ellis; Liz Kelly

Call to Order

Chairman Peter Coffin called the Board meeting to order on July 18, 2011 at 7:35 pm in the Dayton Program Room of the Ridgefield Library.

Approval of Minutes

The minutes of the June 20, 2011 meeting were approved as written.

Chairman's Announcements

Chairman Peter Coffin welcomed the three new Board members, Robert McKean, Pat Tenney and Bob Whitton. Committee assignments will be emailed to Board Members. (Note: the Committee assignments weren't distributed until the August 22, 2011 Board Meeting.) Problems with assignments should be directed to Peter Coffin.

The Board Retreat has been rescheduled to August 22. Board members were asked to mark the date on their calendars. The times for the retreat are 4:00 – 9 pm.

The Library Board meetings will be moved to the 4th Monday of the month.

Consent Agenda

A motion to approve the Consent Agenda, including the Executive Report was made and approved. Due to the Evergreen migration, statistics were not available; therefore the Activity Report will be distributed via e-mail at a later date.

Friends of the Ridgefield Library

Mary Rindfleisch reported the Friends have not had a meeting recently. They are looking to move the Book Sale off-site to Yanity Gym. Joan Laspia has resigned as Chair of the Book Sale and Ellen Darvick will assume the duties to co-chair the Book Sale with another Friend Member.

Update on 25 Prospect Street Property

Negotiations continue between the Jensen's and the Ridgefield Library's lawyers.

Building Committee

Lori Dowling, Building Committee Chair discussed the Phase Chart passed out to members. Two phases have been completed as of December 2010. The Third Phase – Development Design - was discussed. This is a 3-month period at a cost of \$415K. Lori Dowling was comfortable recommending proceeding with this phase. Any delay may result in increased construction costs. A motion was made by Bill Wyman to authorize funds for Phase 3 architectural work once the contract is signed on the property at 25 Prospect Street. The motion was seconded. The motion

APPROVED

failed. A motion to authorize up to \$415k for t Phase 3 was made and seconded. The motion passed. Chair Peter Coffin asked for Newman to lay out the cash flow costs of this work.

Referendum Committee

Referendum mechanics and strategy were discussed. The earliest Referendum Date would be in the fall of 2011.

Development Committee

The Annual Appeal for 2010-11 is completed. The Guardian Society Membership increased by 10% over last year to 77 members. The goal was 76. The Annual Appeal came in at 4% more than last year. The Development Appeal Funds were up 17% overall. The Parents Appeal continues.

The Development Committee is working on their plan for next year: Piccolo's Fundraiser on August 3 & 4 requires a coupon for 50% of the profits to be designated for the Library Appeal, Sinatra Supper in the Stacks is scheduled for November 4, Holiday Stroll has a Dickens Theme, Tables of Contents returns-no date determined yet. A Fundraising Overview document was passed out for years 2005 – 2011.

Adjournment

The Library Board meeting was adjourned at 9:05 pm.

Recorded and respectfully submitted,
Leslie Vuilleumier
Executive Assistant