

Ridgefield Library Board Meeting
May 16, 2011

Present: Nancy Brandon; Carroll Brewster (Chair); Marc Colamaria; Barbara Dobbin; Lori Dowling; Rob Ellis; Karin Fallon; Liz Kelly; Brian Oren; Bob Payne; Cloris Pearson

Others present: Director Christina Nolan; Assistant Director Mary Rindfleisch; Executive Assistant Leslie Vuilleumier

Excused: Philip Lodewick; Bill Wyman

Call to Order

Chairman Carroll Brewster called the Board meeting to order on May 16, 2011 at 7:35 pm in the Dayton Program Room of the Ridgefield Library.

Approval of Minutes

The minutes of the April 25, 2011 and May 9, 2011 meetings were approved as written.

Consent Agenda

A motion to approve the Consent Agenda, including Activity and Development Committee Reports was made and approved.

Friends of the Ridgefield Library

A representative was not present to give a report.

Campaign Update

Read-a-thon – There are currently 230 children registered to participate in this New Ridgefield Library fundraiser.

Update on 25 Prospect Street Property

Sally Savoia is requesting a meeting with the Jensen's, and Ciota's to clarify some points in the latest letter sent from Rebecca Ciota, Attorney for the Jensen's.

Consideration of Changes to DPR and History Room Policies and Fees

The updated policy and fee schedules for renting the Dayton Program Room and the History Room were distributed. A suggestion for non-profit groups to provide a 501c3 was made. A motion for the DPR fees and application changes was made and approved. There will be fees associated with an advance reserve of the History Room. A motion for the History Room fees was made and approved. All changes will go into effect as of July 1, 2011.

Communication Committee

A town-wide community solicitation to target the smaller donor will be mailed out to seven different groups. The community will be encouraged to participate in making a donation and getting their name on a book spine or silhouette on the Community Mural which will be painted on the Lower Level gallery wall of the program area in the New Ridgefield Library.

Development Committee

Spring Social – Approximately 125 guests attended making the evening a great success.

Annual Appeal – The appeal is a little lower than last year but the number of donors is up over last year. Over all total raised is \$283K. The next appeal to be mailed is the Parents Appeal in mid-June.

There are two programs for Board Members to introduce in June. Contact Karin Fallon or Nancy Brandon if you are available.

Building Committee

Lori Dowling reported the of the building project has six phases of which two have been completed. Phase Three – Design/Development is the next 3-month phase. Phase Three would require \$436K (\$330K – Newman; \$44K – Dimeo; \$62K – Required test/permits) to begin the work. Concerns about beginning the work involved a final contract for the Webster Bank building, the parking issue, referendum passing and a status of funds being raised. The Board agreed to wait until June to move ahead with this phase.

Finance Committee

The Board approved a renewal of Rebecca Bryan’s contract at a 2% increase.

Investment Manager – It was suggested an Investment Manager be appointed to oversee the Investment Trust for Vanguard, Bar Harbor and Campaign monies and to bring a consistency to the Finance Committee. More information to come.

Nominating Committee

The Board asked that Peter Coffin make a disclosure of his professional relationship with the Jensen family before he takes office. Bob Payne offered to advise on the form of this disclosure. The proposed slate - Chair – Peter Coffin, Vice-Chair – Marc Colamaria, Treasurer – Lisbeth Kelly & Secretary – Cloris Pearson was voted on and approved.

Board Member Nominees

Nominees for the vacant Board positions include: Patricia Tenney, Bob Whitton, Robert McKean and Mary Smith. Meetings will be set up later in the week to meet with them. Any additional nomineesshould be directed to Chris Nolan. The new members will start their term on July 1, 2011.

The Library Board meeting was adjourned at 9:25 pm.

Recorded and respectfully submitted,
Leslie Vuilleumier
Executive Assistant