

Ridgefield Library Board Meeting
October 18, 2010

Present: Nancy Brandon; Carroll Brewster (Chair); Marc Colamaria; Barbara Dobbin; Lori Dowling; Rob Ellis; Karin Fallon; Liz Kelly; Philip Lodewick; Bobby Mathoda; Brian Oren; Bob Payne; Cloris Pearson; Bill Wyman

Others present: Director Christina Nolan (ex-officio); Mary Rindfleisch; Leslie Vuilleumier; Judi Margolan; Ann Jepson, President of Friends of the Ridgefield Library; Rebecca Bryan, R. Bryan Associates; Peter Coffin, DCA Architects

Call to Order

Chairman Carroll Brewster called the Board meeting to order on September 20, 2010 at 7:35 pm in the Dayton Program Room of the Ridgefield Library.

Approval of Minutes

The minutes of the September 20, 2010 meeting were approved as written.

Chairman's Announcements

Carroll Brewster mentioned Hope Swenson's passing since the last meeting. She took a personal interest in the Library and was very supportive of the programs, the staff and the Board. A suggestion was made to acknowledge Hope in the new Library building in some way.

Carroll announced that Tom Hoban, Secretary of the Library Board has resigned due to personal reasons.

The Annual Appeal is about to embark, therefore Carroll has urged all Board members to make their contributions so we may have 100% support as soon as possible. Lists for note writing should be returned to Mary Rindfleisch by Monday 10/19/10.

The get together at Carroll Brewster's home is this Friday, October 22, 6 – 8 PM for all Board Members on the Library Board and the Friends' Board. The Library Board Members will supply the food.

Consent Agenda

A motion to approve the Consent Agenda, including Activity Report and Executive Committee report was made and approved.

Friends of the Library

The Friends' Book Sale ended this afternoon, October 18, and was very successful. *The Belle of Amhurst* production at the Ridgefield Playhouse was also successful with 130 viewers and many sponsors.

The Friends Board was very pleased with the Ridgefield Library video recently completed.

Campaign Update

At this time, the meeting went into Executive Session.

The Executive Session ended. Philip and Christine Lodewick will host an event on November 9 for approximately 100 people to pursue campaign commitments from large donors.

Building Improvement Committee

Lori Dowling and Mary Rindfleisch will be working with Newman Architects on the schematic design. Staff will be consulted so that the work spaces incorporate their ideas.

Building tours begin on Wednesday, October 20, 2010. Five tour guides will be available to give tours on selected Wednesdays at 11 AM and Thursdays at 7 PM. Sign-ups for these can be done online or at the Reference Desk on the first floor.

Development Committee

The Development Overview was passed out to members. It showed growth and the diversity of fundraising over the years. The increased contributions to the Annual Appeal numbers are in large part attributable to the formation of the Guardian Society in 2009.

Current Annual Appeal – The kick-off for this year's Appeal began with the David Gale concert for the Guardian Society members. Next, the "Celebrity Bartenders" event will be held at Toscana Ristorante on Thursday, October 28, 5:30 – 8:30 PM. The "Celebrity Bartenders" are Peter Coffin, Rob Ellis, Nick Donofrio and Philip Lodewick. We have two individuals who will match all tips received that night. Chris Nolan will invite First Selectman Rudy Marconi. Board Members will greet patrons on the porch at a table with literature about the campaign.

Christmas Stroll plans are being development now. Karin Fallon is sending out a request for Board Members to introduce events at the Library.

The concept for Tables of Content fundraiser has been switched to luncheons instead of dinners for early next year.

Finance Committee

Updated investment information for Vanguard & Bar Harbor portfolio was handed out. At the end of each quarter, a summary will be available to the Board. The Finance Committee will be looking at the small endowments and the finance policies concerning the Capital Campaign monies. An operating budget for a new Library building will be addressed. This will include looking at the cash flow and a possible building loan.

Communications Committee

The Library video produced by Consentino Films is completed. Fifty additional copies of the video have been ordered. The video has been shown and has been well received. Barbara Dobbin will set up a meeting with the Selectmen and Board of Finance to view the video.

Referendum Committee

Brian Oren is working on a timeline to market the referendum. There will be a Call to Action mailing the first week of December.

When referring to the Library, the words "gathering place" will be replaced by the Library's Mission wording, "a place to meet and exchange ideas, to find information, etc". Also, use of the color printed article when communicating the reason for a new Library is to be distributed.

The Library Board meeting was adjourned at 9:20 pm.

Recorded and respectfully submitted,
Leslie Vuilleumier
Executive Assistant