

Ridgefield Library Board Meeting
April 24, 2017

Present: Amanda Bergen, Secretary; Michele Booth; Steve DeMatteo; Tom Gerhard; Alison Greeley; Tizzie Mantione; Dean Miller, Chair; Gary Rapp, Treasurer; Mary Mann Smith; Bob Whitton, Vice-Chair; David Yaun

Others present: Brenda McKinley, Library Director; Mary Rindfleisch, Assistant Director; Laureen Bubniak, Director of Development; Julie Yaun, Friends of Ridgefield Library; Leslie Vuilleumier, Executive Assistant

Excused: Matt Byrnes; Magda Fincham; Rob Freeman; Woody Harford

Call to Order

Board Chair Dean Miller called the meeting to order at 7:35 PM in the Dayton Program Room at the Ridgefield Library.

Development

Laureen Bubniak announced there were pictures of the Gala on the Danbury *News Times*' website. The Gala was a huge success. It raised \$96K and there are still donations to come, possible sale of the two pieces of jewelry at Addressi Jewelers and possible corporate matching gifts. The Development Committee has raised to date 96% of their goal. A wrap-up Gala meeting will take place on Thursday to go over the event and talk about what worked and didn't for next year. The Karaoke Night has been rescheduled to later in May.

Approval of Minutes

The minutes of the March 27, 2017 Library Board meeting were approved with corrections.

Chairman's Announcement

Chairman, Dean Miller and the Board thanked Laureen Bubniak for a successful Gala. Dean is still looking for volunteers for the Strategic Plan Committee.

Director's Report

Brenda McKinley sent out her director report to the Board. This report covered March through April 24. She announced the new Department Head for Children's Services is Kristina Lareau. Kristina will be starting May 15. Megan Klein will be leaving the Library to continue her studies and student teaching toward her MLS. This position will be filled quickly. M&T Bank reached out to Brenda to work with the Library. Further discussion will take place with the bank.

Staff Spotlight

Erica Gauquier presented at the Board meeting. She discussed what her role as the Teen Librarian is. Her goal is to "help people with their everyday problems." The Board is interested in how they can help with the Teen's needs in the future.

Friends Update

Julie Yaun announced a Friends of the Connecticut Library award has been given to Ginny Canfield and Kirby Klump for their work in the FORL Internet Sales Office. The Children's Book Sale starts May 5 – 7 and the General Book Sale runs May 12 -15.

Finance Committee

Gary Rapp, Treasurer reported on the town budget and the Library's requests. The Library's request of 2.5% was cut to 2.23% - approximately \$5,000. Capital requests for the website, fence replacement and stonewall repairs have been denied. The Library will go ahead with the stonewall repair this FY. Next year the committee will work on getting the Capital Requests to the Town earlier. The Town Budget vote will take place May 9.

The Investment Portfolio has increased 6.8%.

Transition Committee

Alison Greeley, Matt Byrnes and Brenda McKinley discussed meeting one-to-one with the larger donors.

Governance Committee

The announced slate for next year's officers is: Dean Miller, Chair; Matt Byrnes, Vice-Chair; Gary Rapp, Treasurer; and Steve DeMatteo as Secretary. A motion was made to accept the slate; it was seconded, voted on and approved.

Interviews took place recently to fill the three vacancies on the Library Board. Nine self-nominated candidates were reviewed for the openings. Five were interviewed. Two candidates were chosen and the third candidate is a returning Board Member. Rudy Marconi, First Selectman will interview the candidates before a vote can be taken.

There being no further business, the meeting adjourned at 9:15 PM.

Respectfully submitted,
Leslie Vuilleumier
Executive Assistant