

Ridgefield Library Board Meeting
December 14, 2015

Present: Amanda Bergen; Marc Colamaria (Board Chair); Rob Ellis; Magda Fincham; Woody Harford; Dean Miller; Gary Rapp; Bob Whitton

Others present: Chris Nolan, Library Director; Mary Rindfleisch, Assistant Director; Laureen Bubniak, Director of Development; Leslie Vuilleumier, Executive Assistant

Excused: Michele Booth; Matt Byrnes; Shane Casey; Tom Gerhard; George Nichols; Mary Mann Smith; David Yaun; Rhonda Hill, Friends of the Ridgefield Library

Chairman's Announcement

Marc Colamaria, Board Chair announced that he and Chris Nolan, Library Director had received Shane Casey's resignation letter from the Library Board. Shane has done a wonderful job on the Wild Game Dinner and other initiatives. He is pressed for time with young children and the demands of his business. He indicated that unless he could give 100%, he didn't feel it was fair to be taking a seat on the Board. He will be missed. Shane was asked to remain on the Search Committee.

Marc Colamaria thanked all Board Members that took part in the Wrapping Days and Books on The Common's Library Days.

Call to Order

Board Chair Marc Colamaria called the Board meeting to order at 7:45 pm on December 14, 2015 in the Dayton Program Room at the Ridgefield Library.

Approval of Minutes

The minutes of the November 16, 2015 Library Board meeting were approved with corrections.

Friends of the Ridgefield Library

It was reported that the Friends of the Ridgefield Library's Holiday Luncheon was the previous week. At that time, Chris Nolan announced her retirement and Bob Whitton introduced the Endowment Campaign to the Friends.

Finance Committee

Gary Rapp, Board Treasurer announced the budget for 2016-17 budget is ready for town's submittal in January. He thanked Dean Miller, Bob Whitton, Rob Ellis and Kathy Maher for their help. The 2016-17 budget will be tight. The group is asking for additional expenses to be included for the new Director search. A motion was made to accept the budget by Bob Whitton, seconded by Amanda Bergen, voted on and approved. An additional motion was made by Amanda Bergen to increase the Trust withdrawal from 4.5% to 5% for the coming year. Bob Whitton second it, it was voted on and approved.(subsequent to the vote, the draw from investments was set at 4.5%).

Development Committees

Endowment – The Endowment raised-to-date document was passed out. The committee is looking for Board Members to meet prospective donors.

Additional revenue ideas brought to the table included charging a fee at programs that are beyond “core” programs. A fundraising idea that was brought up is having a High End Cooking class.

Development – Lauren Bubniak, Director of Development passed out the dashboard and the thank you call lists.

The Teen Trivia Fund raiser on December 19 is targeting financial firms as sponsors. Another Holiday Wrapping session is scheduled for December 19 with the help of more volunteers. A Comicon meeting was held with Mary Rindfleisch, John Casiello and Geri Diorio to discuss a headliner speaker and ways to make the event profitable. The Wild Game Dinner made \$6,000 and the Camp Snooze fundraiser made \$9,400. The committee continues to look for volunteers to be on the Development Committee.

Consideration of Changing the Non-Resident Library Card Fee

A motion was made by Dean Miller to increase the Non-Resident Library Card fee from \$50 to \$75 a year, effective January 1. Bob Whitton second it, the vote was taken and the motion approved. Chris Nolan will send out a personal note to all the non-resident card holders. It has been more than 20 years since this fee has been adjusted.

Consideration of Update to Randolph Board Room and Study Room Policy

Staff had suggested some modifications in the policy that governs rental and use of the study rooms and the Randolph Room. The modifications are a reflection of fine tuning elements of the policy once it had been in place for a year. Rob Ellis made a motion to accept the changes to the Randolph Board Room and Study Room rental policies. It was seconded by Bob Whitton, voted on and approved to take effect on January 1, 2016.

There being no further business, the meeting adjourned at 8:55 pm.

Respectfully submitted,
Leslie Vuilleumier
Executive Assistant