

Ridgefield Library Board Meeting
October 22, 2018

Present: John Bennett; Michelle Booth; Steve DeMatteo, Treasurer; Rob Ellis; Rob Freeman, Jr.; Tom Gerhard; Alison Greeley, Secretary; Woody Harford; Tizzie Mantione; Paul Mellinger; Gary Rapp, Chairman; Carrie Wells; David Yaun, Vice Chairman.

Others present: Brenda McKinley, Library Director; Andy Forsyth, Assistant Director; Lauren Bubniak, Director of Development; Maureen Sullivan; Julie Yaun, Friends of Ridgefield Library.

Absent: Bill Magill

Call to Order

Board Chair Gary Rapp called the meeting to order at 4:15 PM in the Leir Center Conference Room.

Approval of Minutes

Tom Gerhard moved to approve the minutes of the September 24, 2018, Library Board meeting as presented. Motion seconded and voted on. Motion passed

Chair's Announcements

Chair Gary Rapp reported that Magda Fincham has resigned her position on the Board, due to a conflict in viewpoints surrounding the upcoming Harry Potter-themed fundraiser and the use of trademarks. Gary thanked Woody Harford for again hosting the Wild Game Dinner, which was enjoyable and successful.

Director's Report

Brenda McKinley's report was sent in the Board Packet. She noted that the report's format will be changing to present information in a way that aligns with the Strategic Plan goals and objectives. Brenda reported that Teen Services Librarian Megan Klein starts today; she is excited to have Megan on board as a permanent member of the Library's staff. Brenda reported on the Friends of the Ridgefield Library Fall book sales, and she thanked the Friends for their many contributions to the Library and the community.

Friends Update

Julie Yaun reported on the Fall book sales.

Finance Committee

Steve DeMatteo reported revenue and expenses were up in the first quarter. The budget process will begin soon.

Development Committee

Rob Ellis reported that the Annual Appeal will be going out at the end of the first week of November, and asked for volunteers to assist with the mailing. Lauren Bubniak thanked Woody Harford for the great time and wonderful response to the Wild Game Dinner. She thanked the Fore! Your Library Committee, and

reported that the weekend raised over \$17K. She clarified that the Development Committee's calendar of events includes ideas for possible events, as well as confirmed activities.

Chair Gary Rapp thanked the entire Board for coming to the Annual Retreat, and he thanked Maureen Sullivan for her leadership and for facilitating the process.

The next board meeting will be on November 26th.

Rob Ellis moved to adjourn the meeting; motion seconded by Tizzie Mantione. Motion passed.

Meeting adjourned at 4:25 PM.

Respectfully submitted,
Andy Forsyth
Assistant Director