

## **Ridgefield Library Board Minutes – Monday, February 25, 2008**

Members present: Peter Coffin, Melissa Buckwalter, Tom Hoban, Abigail Kagan, Mark Meachem, Liz Montanari, Bob Payne, Cloris Pearson, Beverley Rogers, Bruce Ruehl, Eileen Walker

Excused: Peter Authier, Barbara Dobbin, Lori Dowling, Brian Oren

Others present: Chris Nolan, Library Director; Kerri Glass, the Goldstone Foundation; Bob Leavitt, President of the Friends of the Library; Mary Rindfleisch, Assistant Director; Rebecca Bryan, R Bryan Associates; Emily Whittemore, Administrative Assistant.

### Call to Order

Chair Coffin called the meeting to order at 7:35 pm in the Dayton Program Room.

### Approval of Minutes

The January minutes were approved as distributed.

### Chairman's Announcements

Chair Coffin acknowledged Rebecca Bryan, who will direct the Board in a campaign training session later in the meeting.

He also reminded the Board of the presentation before the Board of Selectmen on Thursday, February 28 at 7:00 pm at Town Hall. He thanked Kerri Glass, Eileen Walker, Mary Rindfleisch, Chris Nolan and Tom Mantz for their help in preparing the presentation. A practice run-through will be given later in the meeting. Chair Coffin asked for candid comments in an effort to fine tune the presentation.

The June Library Board meeting will be a retreat again this year. Chair Coffin asked the Board to specify their preference in times. The Board voted 12 to 1 for the 4pm to 9pm time slot.

### Consent Agenda

Motion was made and seconded to accept the Assistant Library Director's report and the Green Advisory Board report. Motion passed. Director Nolan expressed her thanks to Assistant Director Rindfleisch for her hard work this past week.

### Development Committee

Chair Montanari announced the spring social will be held on Friday, April 4 from 6:30 to 8:30 pm. The co-hosts will be Christine and Phillip Lodewick, Matt and Heather Schimenti, and Bryan and Laura Shaughnessy. Voting on the recipients of the Paccadolmi awards will be via email.

Assistant Director Rindfleisch reported that the Annual Appeal is at 98.8% of goal. Chair Coffin thanked Assistant Director Rindfleisch for a job well done.

### Building Committee

Committee member Montanari reported that the committee had received an estimate to find out if geothermal energy is viable in the planned expansion. It is the recommendation of

the Green Advisory Board and the Building Committee to put the pursuit of geothermal energy on hold for the present and to concentrate on the conservation of energy instead.

She also reported that the Library Board had agreed on a budget of \$12,000,000, but because of the need to retain the façade of the Webster Bank building, that cost has increased to \$12,940,000. She requested the Board approve an overall construction cost of \$12,700,000. It was moved and seconded to accept the new figure. Member Payne asked what the new figure would actually cover. Chair Coffin explained most of the cost would involve the construction behind the façade. Motion carried.

Chair Coffin thanked member Montanari for chairing the Building Committee in Chair Dobbin's absence.

#### Presentation Preview

Member Walker reported that the presentation to the Board of Selectmen would be Thursday, February 28 at 7 pm in the lower conference room of Town Hall. Chair Coffin, Director Nolan, and Campaign Chair Goldstone will be the speakers. Chair Coffin and Director Nolan gave a presentation preview to the Board. The presentation was followed by constructive criticism and suggestions from the Board members. An additional practice will take place on Tuesday at 7 pm in the History Room.

#### Campaign Training

It was agreed to defer the training to a later meeting.

#### Campaign Cabinet

Campaign Fundraising Committee Chair Buckwalter reported that the Committee is considering a benefit golf outing in the fall to be held at Silver Spring Country Club. This would have to be a donation of the Silver Spring facilities.

Kerri Glass mentioned that there are two Grant Notebooks available for Board members to look over. They are encouraged to make note of any names they are familiar with.

The Campaign Steering Committee will be meeting on Tuesday, March 4 at 6 pm. They will be helping to solicit other donors.

Assistant Director Rindfleisch will send out the invitation list for the Social. She asked the Board to look over the list and add names they feel should be there. The Campaign Fundraising Committee will look at the list and decide who should be called to further cultivate.

#### Friends of the Library

President Leavitt had no report.

#### Adjournment

Chair Coffin adjourned the meeting at 9:40 pm.

Respectfully submitted,

Emily Whittemore, Administrative Assistant