

Ridgefield Library Board Meeting
Annual Meeting
June 15, 2009

Present: Carroll Brewster, Emeritus; Peter Coffin (Chair); Barbara Dobbin; Lori Dowling; Karin Fallon; Thomas Hoban; Abigail Cahill Kagan; Liz Kelly; Philip Lodewick; Mark Meachem; Brian Oren; Bob Payne; Eileen Walker; Bill Wyman

Others present: Director Christina Nolan (ex-officio); Rebecca Bryan, R. Bryan Associates, LLC, Bob Leavitt, Vice President Friends of the Ridgefield Library

Excused: Peter Authier; Melissa Buckwalter; Beverley Rogers; Bruce Ruehl

Call to Order

Chairman Peter Coffin called the Board meeting to order on June 15, 2009 at 9:00 pm at the Leir Retreat Center, 224 Branchville Road, Ridgefield.

Director Christina Nolan distributed copies of the book Ridgefield at 300: A Celebratory Year in Pictures as a thank you gift from the Library for their service on the library board this year. A copy of the book was also given to the Leir Center as a thank you from the Library.

Approval of Minutes

The minutes of the May 18, 2009 meeting were approved as distributed.

Consent Agenda

It was moved and seconded to approve the Consent agenda. Motion carried.

Finance Committee

Peter Coffin presented the FY 09/10 operating budget to the Board for their approval in the absence of the Treasurer.

Peter Coffin commented that this is the same budget that the Library Board approved in December 2008. It is a flat budget from FY 08/09. Peter alerted the Library Board to the high likelihood of deviations from this budget as the year progresses due to the Webster Bank building and the pension issues.

Tom Hoban motioned for the FY 09/10 Library operating budget to be approved as presented. Mark Meachem seconded. Budget passed unanimously.

Governance and Conflict of Interest

Chair Coffin distributed copies of the updated Conflict of Interest policy for each board member to sign and return to Chris Nolan. These will be signed and dated annually.

Chair Coffin distributed a draft copy of the board committee structure for the upcoming year. He noted that after the retreat this evening there may be a communications committee added. Peter asked everyone to review the committees they were members of last year and to speak to either Peter C. or Chris Nolan if they want to serve on different committees.

Development

APPROVED

Abigail Cahill Kagan distributed a sample of the Save the Date card for a thank you event for our top 50 donors to be held on October 25 at the Walker's home library. Abigail thanked Eileen and Jay for their generosity in opening up their library for this event.

Abigail also reported that the parents appeal is in the process of being mailed to approximately 1,500 families.

Chair Coffin reminded the group that there will be no July Board meeting. There will be an August Board meeting.

As there was no further business, the Library Board adjourned at 9:10 pm.

Recorded and respectfully submitted,
Christina B. Nolan
Library Director