

Ridgefield Library STEAM Corner Policy

- The STEAM Corner is restricted to use by CT library cardholders 12 years of age or older.
- Those under the age of 14 must be accompanied by an adult.
- Individuals wishing to use the equipment in the STEAM Corner are required to go through prescribed training by library staff or volunteers.
- Users of the STEAM Corner are responsible for their own safety and must sign a Liability Waiver.
- CT library cardholders can reserve time to use the equipment in the STEAM Corner during available hours; if there are no advance reservations, usage is on first-come, first-served basis.
- Use of the equipment in the STEAM Corner is restricted to 2 hours. (Users can petition for extended usage to be reviewed by the library staff.)
- Currently, there is no charge to CT library cardholders for use the equipment in the STEAM Corner, but a fee may be charged to cover the cost of materials and other expenses.
- The Ridgefield Library cannot be responsible for content, accuracy, completeness of the nature of information found on the Internet, nor be responsible for the use of the Internet by its patrons.
- Individuals may not use the equipment for any inappropriate or unlawful activity including the use of material protected by intellectual property laws. Equipment cannot be used to create items that can be construed as unsafe, harmful, dangerous, offensive, illegal or posing an immediate threat to the well-being of others or that are otherwise inappropriate for the Library environment.
- The Library reserves the right to refuse any request to use the equipment in the STEAM Corner.
- The Library is not responsible for equipment or files left behind; and to ensure privacy, it is the responsibility of individuals to delete and/or remove any of their digital files from library equipment. To save files, users must provide their own external storage device or media.
- Any work saved on the Library's computers will be deleted at the end of the day and cannot be recovered.
- Users will be held responsible for any equipment that is determined to be permanently damaged due to their negligence or for any equipment that is removed from the library and will be subject to charges to repair or replace the item(s).

The Ridgefield Library Association, Inc. Board of Directors is responsible for establishing rules of conduct to protect the rights and safety of library patrons, volunteers, and staff, and for preserving and protecting the Library's materials, equipment, facilities, and grounds.

Policy Updated & Approved November 15, 2021, Ridgefield Library Board of Directors