

Ridgefield Library Association, Inc.
Appropriate Library Use Policy

For the comfort and safety of patrons, volunteers, and staff, and the protection of Library property, the following actions are examples of conduct not allowed on Library property.

- Engaging in any activity in violation of Federal, State, local or other applicable law, or Library policy.
- Engaging in any activity which the staff determines to be a danger or disruptive to other patrons, the Library environment and/or Library property.
- Verbally or physically threatening or harassing other patrons, volunteers, or staff. Patrons should bring all concerns directly to the attention of Library staff and not confront other members of the public.
- Failing to comply with the Library's Unattended Child Policy.
- Failing to comply with the Library's Internet Use and Wireless Internet Use Policies
- Carrying dangerous weapons of any type (except by law enforcement officers).
- Being under the influence of any controlled substance, including cannabis, or selling, using, or possessing any controlled substance.
- Being under the influence of alcohol or selling, using, or possessing alcohol. Specific to Library related functions, certain exceptions to the alcohol policy may be made by the Library Director or Board of Directors.
- Smoking, chewing, or other tobacco use, including e-cigarettes and vaping on Library premises.
- Being in the Library without proper attire, e.g. barefooted or without a shirt.
- Stealing, damaging, altering, or inappropriate use of Library property.
- Trespassing in nonpublic areas, being in the Library without permission of an authorized Library employee before or after Library operating hours.
- Animals are prohibited, other than service animals as described in the Americans With Disabilities Act, except as authorized by the Library Director, Assistant Director or designee.
- Youth spaces may be restricted to patrons of certain age groups.
- All beverages must be in a covered container and kept safely away from Library equipment. Food is only allowed in designated area(s) of the Library.
- Posting information in the Library without proper approval.
- Soliciting or conducting surveys not authorized by the Library.

The Ridgefield Library Association, Inc. honors the traditions of free expression and association consistent with its core duty to guarantee all patrons the quiet and undistracted use of its resources. Photographing, filming, or recording patrons or staff is prohibited without the express advance permission of the Library Director.

Library users who do not comply with this policy may be asked to leave the Library, have their library privileges suspended (or permanently revoked), and in extreme cases, conduct may be reported to the police. The level of action will be determined on a case-by-case basis at the discretion of the Library Director, Assistant Director or designee.

The Ridgefield Library Association, Inc. Board of Directors is responsible for establishing rules of conduct to protect the rights and safety of library patrons, volunteers, and staff, and for preserving and protecting the Library's materials, equipment, facilities, and grounds.

Policy Updated September 27, 2021 Ridgefield Library Board of Directors