

Ridgefield Library Board Meeting  
October 27, 2022

Hybrid Meeting

Present: Nicole Agius; Jennifer Crowl; Marge Davidson, Secretary; Brian Egge; Rob Ellis, Vice Chair; Art Leaderman; Bill Magill; Tom Main; Paul Mellinger, Treasurer; Jeet Sandhu; David Smith; Carrie Wells, Chair; Marc Vigliotti; Kim Welton

Others present: Brenda McKinley, Library Director; Andy Forsyth, Assistant Library Director; Jane Lindenburg, Development Director

Absent: Danielle McGrogan; Gary Rapp; Tom Madden, President of the Friends of the Ridgefield Library

**Call to Order**

The meeting was called to order at 4:07 pm by Chair, Carrie Wells.

**Approval of Minutes**

Motion made, seconded and approved to accept the minutes of the September 19, 2022, Library Board meeting as submitted.

**Chair's Announcements**

Chair Carrie Wells provided an update on recent meetings re: the Town/Library Agreement. Work on updates to the Agreement is moving forward; there will be more information at the next Board meeting. Discussion.

**Director's Report**

Library Director Brenda McKinley's report was sent in the Board Packet.

**Friends of the Ridgefield Library**

Friends President Tom Madden not present; report skipped.

**Audit Committee**

Dave Smith reported on the October 19<sup>th</sup> Zoom meeting with the auditors; relevant documents are in Board One Drive. Of note: the auditors gave the Library the highest opinion possible, with special mention of the very organized work of the staff in preparation for the audit. The Audit Committee recommends that the Audit Report be ratified at the November Board meeting; please read the information in One Drive. Brenda gave kudos to the Committee and to the Library's Financial Services Consultant, Jean Macaluso.

**Building Committee**

Report tabled until next month; Committee minutes are in One Drive. Brenda noted that the November meeting will include review of FY 24 operating and capital requests.

**Cultivate Motivated Staff**

Brenda noted that Adult Services staff member Joan Gregory recently celebrated 48 years of employment at the Library. As of September the Library is fully staffed.

**Development**

Development Director Jane Lindenburg and Brenda reported on the status of the upcoming November 4<sup>th</sup> Wild Game Dinner; additional Board support would be greatly appreciated. Discussion.

The next Board meeting is scheduled for November 14th. Motion made, seconded and approved to adjourn the meeting. Meeting adjourned at 4:25 pm.

Respectfully submitted,  
Andy Forsyth  
Assistant Library Director