

Ridgefield Library Board Meeting  
May 20, 2024

Present: Nicole Agius; Jennifer Crowl; Marge Davidson, Secretary; Art Leaderman; Tom Main; Danielle McGrogan; Paul Mellinger, Treasurer; Gary Rapp; Dave Smith, Vice-Chair; Anne Marie Squeo; Marc Vigliotti; Carrie Wells, Chair; Kim Welton

Others present: Brenda McKinley, Library Director; Andy Forsyth, Assistant Library Director; Jane Lindenberg, Development Director; Tom Madden, President of the Friends of the Ridgefield Library; Laura Zolotorofe, Executive Assistant

Absent: Brian Egge; Bill Magill; Jeet Sandhu

### **Call to Order**

The meeting was called to order at 7:31 pm by Chair, Carrie Wells.

### **Approval of Minutes**

**Motion made, seconded and approved to accept the minutes of the April 29, 2024 Library Board meeting as submitted.**

### **Chair's Announcements**

Chair Carrie Wells thanked Board members for voting at the Town Referendum. The Capital request for the AMHS passed. Carrie discussed with the Board the plans to update the Library's Strategic Plan in FY 2025. The process will be determined by a working group. Carrie Wells identified and reviewed 3 options of how to proceed with the project.

### **Executive Session**

**Motion was made, seconded and approved to go into Executive Session at 8:00 pm to discuss Board candidates. Library Staff were invited to stay. Motion to exit Executive Session was made, seconded and approved at 8:30 pm.**

### **Governance Committee**

Marge Davidson presented the new Board members slate for the FY 24/25. **Motion was made, seconded and approved to have Krystyl Brown, Paul Hastings, Lin Jamison and Katie Spreng join the Library Board for terms starting July 1, 2024. Carrie Wells called for a motion to renew Brian Egge for a second Board term. Motion seconded and approved.** Marge Davidson presented the following individuals for the Executive Committee for the 2024-2025 year: Gary Rapp, Chair; David Smith, Vice-Chair; Gary Rapp, Treasurer (Acting); Marge Davidson, Secretary. The Board will vote at the June meeting.

### **Director's Report**

Library Director Brenda McKinley's report was sent in the Board Packet. Brenda McKinley provided an update on the accessible parking spaces. The Library, on the advice of the US Attorney-CT Office and Town Hall, is waiting for an official settlement from the U.S. Department of Justice before making any changes to the spots.

### **Friends of the Ridgefield Library**

Tom Madden reported that the large book sale in May was very busy.

**Financial & Operational Sustainability** *Financial: Finance Committee* – Paul Mellinger noted that investments were down this past month and performed in line with the market. The last payment on the line of credit will be made in June. Development had a good month fundraising.

*Development Committee* – Jane Lindenburg reported that 250 people are planning on attending the Gala. The mural has sold 100 tiles. The tiles arrived and will be installed prior to the Gala. There has been some new donor engagement that is positive.

*Technology* – No update provided.

*Communications*- No update provided.

*Building Committee* – The Building Committee will be meeting next month to discuss potential Capital requests and other projects.

**Cultivate Motivated Staff**

Brenda McKinley noted the staff was very engaged with the 10<sup>th</sup> anniversary celebration. The Library is preparing for Summer Reading and staff plan on marching in the Memorial Day parade.

The next Board meeting is scheduled for June 24 at 7:30 pm. **Motion made, seconded and approved to adjourn the meeting at 8:29 pm.**

Respectfully submitted,  
Laura Zolotorofe  
Executive Assistant