

Ridgefield Library Board Meeting  
January 27, 2025

Present: Nicole Agius; Jennifer Crowl; Brian Egge; Paul Hastings; Lin Jamison; Tom Main; Danielle McGrogan; Gary Rapp, Chair; Jeet Sandhu; David Smith, Vice-Chair; Katie Spreng; Anne Marie Squeo; Marc Vigliotti; Kim Welton

Others present: Brenda McKinley, Library Director; Andy Forsyth, Assistant Library Director; Jane Lindenberg, Development Director; Tom Madden; President of the Friends of the Ridgefield Library; Laura Zolotorofe; Executive Assistant

Absent: Krystyl Brown; Marge Davison, Secretary

**Call to Order**

The meeting was called to order at 4:27 pm by Chair, Gary Rapp.

**Approval of Minutes**

**Motion made, seconded and approved to accept the minutes of the December 16, 2024 Library Board meeting as submitted.**

**Chair's Announcements**

Chair Gary Rapp thanked the Board for taking time this afternoon to attend the Board Retreat.

**Director's Report**

Library Director Brenda McKinley's report was sent in the Board Packet. She encouraged the Board to view the Noon Year's Day video posted on the Library's social media account. February 1<sup>st</sup> is "Take Your Child to the Library Day". The Children's Department has Caldecott Award winning author Doug Salati coming and several activities planned.

**Friends of the Ridgefield Library**

Tom Madden provided an update on the Friends. The Secret Stacks book sale in January did well and the larger sale is planned for April.

**Financial & Operational Sustainability**

*Financial: Finance Committee* – Gary Rapp noted that the Board of Selectpersons will review the Library's FY26 Budget request on 1/29. Gary invited Board members to attend and support the Library.

*Development Committee* – The Annual Appeal is doing well with many returning Guardian Society members. Development is working on securing Gala sponsors. Jane Lindenburg and Brenda McKinley are reaching out to major donors to gather input on legacy giving.

**Community Engagement**

*Building Committee* – David Smith reported that the Building Committee was reviewing information received from a furniture company. On 2/4 there will be a meeting with Dave Sullivan from Swan to discuss HVAC maintenance.

**Cultivate Motivated Staff**

Brenda McKinley updated the Board on staffing. A Library Technical Assistance II position has been posted.

The next Board meeting is scheduled for February 24th. **Motion made, seconded and approved to adjourn the meeting at 4:41 pm.**

Respectfully submitted,  
Laura Zolotorofe  
Executive Assistant